

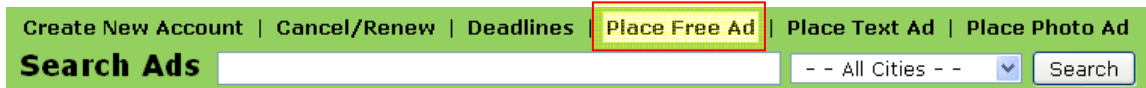
**GREEN SHEET**

**WHITE SHEET**

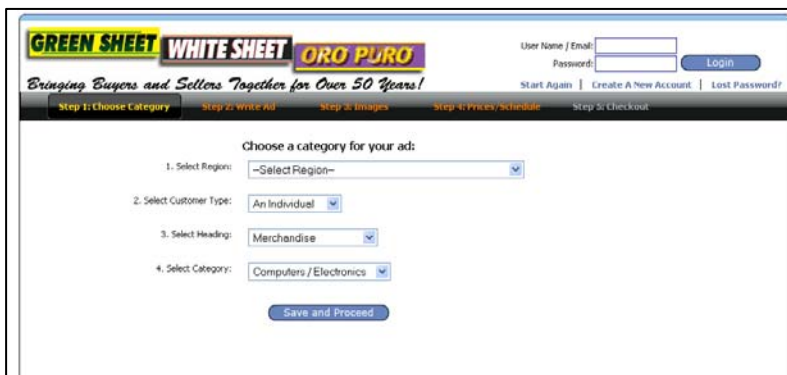
*Bringing Buyers and Sellers Together for Over 50 Years*

## Registering to Place FREE or Text Ads On-Line

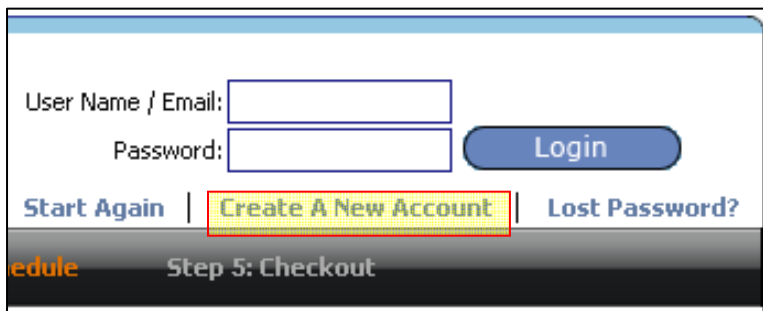
1. Go to our main Website [www.greenandwhitesheet.com](http://www.greenandwhitesheet.com).
2. On the home page click on Place Free Ad.



3. A new window will open containing the online ad program.



4. In the upper upper-right corner of the screen please click on the [Create A New Account](#) if you haven't already done so.



5. **Completely fill out the registration form using your existing username and password from our old system if you have one or you can create a completely new username and password.**

**Create A New Account**

Account Information

First Name

Last Name

Phone  -

Address 1

Address 2

City

State CA

Zip Code

Login Information

User name

Email Address

Confirm Your Email Address

Password

Confirm Password

6. **When you are finished you will see a confirmation page with your user information, please print and keep this page as it will help us if there is a problem with your ad.**

**Username:** <ADS Username>

**Password:** <ADS Password>

**Email:** Customer.service@desertshoppers.net

**Account Number:** 00000000

7. **Use your Username and Password to login in the upper-right corner of the screen.**

User Name / Email:

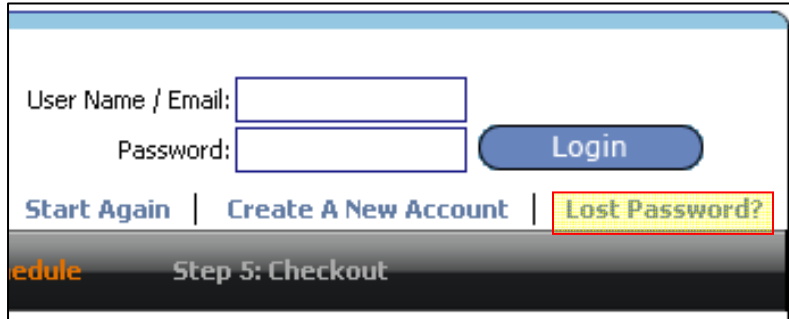
Password:

[Start Again](#) | [Create A New Account](#) | [Lost Password?](#)

edule Step 5: Checkout

## Lost or Forgotten Password

8. If you have forgotten your password please click on the Lost Password Link in the upper-right corner.



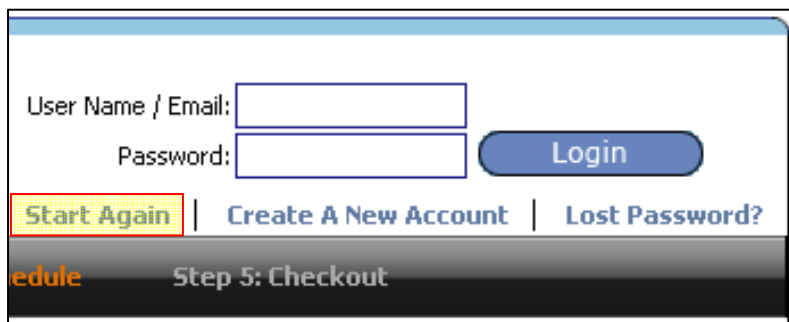
A screenshot of a web page showing a login form. The form has two input fields: "User Name / Email:" and "Password:". To the right of the password field is a blue "Login" button. Below the form are three links: "Start Again", "Create A New Account", and "Lost Password?". The "Lost Password?" link is highlighted with a red border. At the bottom left, the word "edule" is visible, and at the bottom center, it says "Step 5: Checkout".

9. A new screen will appear and you will be asked to provide the email address you used when you registered.



A screenshot of a "Retrieve Lost Password" screen. The title "Retrieve Lost Password" is at the top. Below it is the instruction: "Enter your email address below and your username/password will be emailed to you." There is a text input field for the email address and a "submit" button to its right.

10. To place your Ad Please Click on the Start Over Link in the upper-right corner of the screen and continue to Step 1 of placing your ad



A screenshot of a web page showing a login form, similar to the one in step 8. The form has "User Name / Email:" and "Password:" fields and a "Login" button. Below the form are three links: "Start Again", "Create A New Account", and "Lost Password?". The "Start Again" link is highlighted with a red border. At the bottom left, the word "edule" is visible, and at the bottom center, it says "Step 5: Checkout".

**FINISHED**